

University Student Commons & Activities
Division of Student Affairs

University Student Commons – Room Capacities

Room	Square Feet	Clear Room	Lecture	Conference	Banquet (w/ 8 - 9 chairs)	Classroom (w/ tables)	U-Shape*	Hollow Square
Commonwealth Ballroom	5,292	700	500 (Max 544)		176-198	174	72	
Commonwealth A (1/3)	1,378	150	120	40	48-54	48	41	
Commonwealth B (2/3)	3,771	400	300		128-144	120	54	
Virginia Rooms	1,500	350	220		120-135	100	60	
Virginia (1/4)	375	60	50 ⁽¹⁾	24	24-27	24	22	
Virginia (1/2)	750	125	100 ⁽¹⁾	40	48-54	50	33	42
Virginia (3/4)	1,125	200	170		72-81	70	45	54
Richmond Salons	4,578	500	340		160-180	144	66	
Richmond (1/4)	1,144	100	80	34	48-54	36	27	36
Richmond (1/2)	2,288	250	160		80-90	72	51	60
James River Terrace	1,446	75						
Forum Room	600							
Commons Theater	615		280					
Alumni Board Room	868			30 (20 conference & 10 side chairs)				
Canal Room	300			14				
Metro Room	115		20					
Shockoe Room	375			20 (14 conference & 7 side chairs)				
Common Ground	2400	250	100					

(1) NOTE: Virginia Rooms have non-changeable, standard set-ups from 6:00 pm to close Sunday – Thursday during regular semesters.
VA-A = Lecture for 50; VA-B: = Lecture for 50; VA-C&D = Lecture for 100. No changes to these set-ups will be permitted.

For additional information on rates and reserving rooms, go to www.usca.vcu.edu

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Hunton Student Center – Room Capacities

Room	Square Feet	Clear Room	Lecture	Conference	Banquet (8 chairs only)	Classroom (w/ tables)	U-Shape*	Hollow Square
MCV Alumni Assn. Lounge	4466 ⁽¹⁾	400						
Dean's Conference Room	258			12				
3 rd Floor Conference Room	273			12				
Café Seating Area	1444				100 ⁽²⁾			

(1) MCV Alumni Lounge furniture may not be removed. Reservations for this space include 3rd floor balcony area.

(2) Café Seating area may be reserved after Café closes and on weekend. Tables and chairs may not be removed.

J.L. Larrick Student Center

Room	Square Feet	Clear Room	Lecture	Conference	Banquet (8 chairs only)	Classroom (w/ tables)	U-Shape*	Hollow Square
Court End Ballroom	3,379	400	306		144	136	48	
Court End Ballroom A	1,649	200	153	32	72	68	24	32
Court End Ballroom B	1,730	200	153	32	72	68	24	32
Church Hill Boardroom	565			20				
Jackson Ward Room	1,032	175	90	28	48	40	16	28
Jackson Ward Room A	515	85	45	16	24	20	12	16
Jackson Ward Room B	517	85	45	16	24	20	12	16
Larrick Pre-Function		75						

USC&A Event & Meeting Services reserves the right to move any Virtual EMS request to the most appropriate space for the meeting or event being held. Please note that all USC&A managed facilities have a minimum requirement for rooms. This information can be obtained in Virtual EMS, and meetings or events that are under the required minimum will not be confirmed.